

TOWN OF POLLOCKSVILLE
BOARD OF COMMISSIONERS

October 11, 2016
Regular Monthly Meeting

Present: James V. Bender, Jr., Mayor
Samuel F. Lincoln, Commissioner
Michael Duffy, Commissioner
Doris Oliver, Commissioner
Sherry Henderson, Commissioner
David B. Baxter, Attorney

Guests: List Attached

At 7:00PM Mayor Bender called the meeting to order. Mayor Bender asked if there were any additions or deletions to the agenda. Mayor Bender suggested moving the items dealing with Hurricane Matthew to just after the approval of the minutes. Additionally, Commissioner Henderson requested time on the agenda to discuss some questions regarding the water enterprise assets at the Jones County Industrial Park. Motion was made by Commissioner Lincoln to adopt the agenda as amended. Motion seconded by Commissioner Henderson. Motion passed unanimously. There were no public comments during public comment period. Motion made by Commissioner Duffy and seconded by Commissioner to approve the minutes of Monday, September 19, 2016. Motion carried unanimously. The Board discussed Hurricane Matthew and further discussed the potential for flooding. The Board decided to meet at the Town Hall at 5:00PM the day after the meeting to assess the rising waters to determine if any mitigation was needed at Town Hall.

UNFINISHED BUSINESS:

- 1.) Sewer Main Extension: Mayor Bender discussed the Sewer Main Extension Project and that he would be working to finalize the paperwork to NC Golden Leaf.
- 2.) CDBG Grant Update: Mayor Bender updated the Board regarding CDBG Project. Mayor Bender discussed that bids were received only by two (2) contractors therefore the bids were required to be re-advertised.
- 3.) Christmas Lights: The Board next discussed the restoration of the existing Christmas lights and that this project has been completed. The Board further discussed the commitments for each streetlight pole.
- 4.) Fire Suppression System: The Board discussed the Fire Suppression System issue involving Coastal Beverage. Mayor Bender stated that the annual cost is likely to be between \$1,900.00 and \$2,000.00. The Board discussed the potential to enter into a cost-

sharing agreement. Mayor Bender informed the Board that a draft agreement has been prepared and will be presented to Coastal Beverage for consideration. If there is an agreement to the terms, the agreement would be brought back before the Board for final approval and a vote.

DEPARTMENT REPORTS:

Police Department: Police Chief gave the police report. Chief McCain gave an emergency management update and discussed road conditions and road closures due to Hurricane Matthew.

Public Works: The Public Works report included a discussion of flooding and discussed the lagoon at the Waste Water Treatment Plant and other drainage issues.

Zoning Report: Mayor Bender reported that the Zoning Board meeting will need to be called soon to discuss two (2) re-zoning issues. Mayor Bender informed the Board that the Town has received its first installment of Powell Bill funds in the amount of approximately \$6,000.00.

Attorney: Nothing reported.

Finance: Mayor Bender reported that there was nothing new with the refinancing of the sewer debt.

NEW BUSINESS:

The Board next discussed the adoption of the Halloween schedule for 2016. Motion made by Commissioner Lincoln and seconded by Commissioner Duffy that Halloween be Monday night from 5:00PM to 7:30PM as in prior years. Motion carried unanimously. Mayor Bender discussed a request from Maysville for a contribution for their Southern Festival. The Mayor read their request and no action was taken. The Board discussed a number of Commissioner Henderson's questions posed at the last meeting. The increase in fees for waste being deposited from Maysville was discussed. Additionally, the increase of the rate being currently charged to the Town of Maysville was discussed. Lastly, the possibility of an occupancy tax for the hotel was discussed. The Town Attorney stated that an occupancy tax must be created by a legislative act of the General Assembly and many times is required to be paid to a Tourism and Development Authority and used exclusively for tourism. Mayor Bender updated the Board that there were no further comments or actions on the refinance of the Town's water and sewer debt. Mayor Bender reported that the last meeting of the Highway 17 Associated was hosted at the Town Hall and was a great success.

Commissioner Oliver discussed her conversation with Dr. Bender regarding the Town beautification and asked about the progress. Mayor Bender informed Commissioner Oliver that two (2) meetings have been set with the Regional Office of the North Carolina Department of Commerce and that a relevant survey was sent out with the water bills. The results of the survey will be discussed at the November meeting. Commissioner Oliver also inquired about sidewalks and the use of Powell Bill funds. Commissioner Oliver discussed street concerns and residents of the Cedar Woods Apartments being upset about water bills. Commissioner Henderson inquired about the Town's policy regarding leak adjustments.

ANNOUNCEMENTS:

- 1.) Jones County Economic Development on October 24, 2016
- 2.) Big Game Hunt on October 28, 2016 and October 29, 2016
- 3.) Election Day is November 8, 2016

Commissioner Lincoln made the motion to adjourn the meeting, seconded by Commissioner Henderson. Motion carried unanimously.

Respectfully Submitted,

David B. Baxter, Town Attorney

Date Approved