

TOWN OF POLLOCKSVILLE
BOARD OF COMMISSIONERS

December 13, 2016
Regular Meeting

Present: James V. Bender, Jr., Mayor
Doris Oliver, Mayor Pro tem
Samuel F. Lincoln, Commissioner
Michael Duffy, Commissioner
Sherry Henderson, Commissioner

Guests: List Attached

David Baxter, Attorney
Heidi McLaughlin, Town Clerk
Patrick McCain, Chief of Police
Tony Hawkins, Public Works Director

The Board of Commissioners for the Town of Pollocksville held its regular scheduled meeting Tuesday, December 13, 2016 at 7:00PM in the Pollocksville Town Hall/Depot. Mayor Bender called the meeting to order, and led the Pledge of Allegiance. The agenda was adopted with a motion made by Commissioner Lincoln and seconded by Commissioner Henderson. All were in favor. Commissioner Lincoln made a motion to approve the minutes of the November 8, 2016 Regular Meeting. Commissioner Oliver seconded; all were in favor.

PUBLIC HEARING 1:

Commissioner Lincoln made a motion to convene a public hearing to discuss the rezoning of property at 206 Barrus Street from Industrial (I-1) to Residential (R-8). Commissioner Duffy seconded and all were in favor.

There were no public comments on the matter.

Commissioner Duffy made a motion to conclude the public hearing and Commissioner Henderson seconded. All were in favor.

PUBLIC HEARING 2:

Commissioner Lincoln made a motion to convene a public hearing to discuss the proposed text amendment change to the Zoning Ordinance, Section 8.05 and 8.08, changing the time of the Planning and Zoning Board's regularly scheduled meetings. Commissioner Duffy seconded and all were in favor.

Ms. Katherine Wyatt stated that none of the board members could meet on the regular scheduled day, the third Thursday of each month, and wished to change it to the third Tuesday of each month.

Commissioner Duffy made a motion to conclude the public hearing and Commissioner Henderson seconded. All were in favor.

Zoning Board Report: For the petition on the rezoning of 206 Barrus street from I-1 to R-8, Commissioner Oliver made a motion to approve the rezoning pending attorney approval of the ordinance. Commissioner Duffy seconded and all were in favor.

Commissioner Henderson made a motion for the text amendment change to Zoning Ordinance Section 8.05 and 8.08 to change the regularly scheduled day for the Planning and Zoning Board to meet from the third Thursday of the month to the third Tuesday of the month. Commissioner Oliver seconded and all were in favor.

PUBLIC COMMENT: None provided

ADOPT 2017 MEETING AND HOLIDAY SCHEDULE: Commissioner Duffy made a motion to adopt the 2017 Holiday schedule as provided, see attached, and continue with the Town Regular Board Meetings on the second Tuesday of each Month. Commissioner Oliver seconded and all were in favor.

UNFINISHED BUSINESS:

- 1.) Sewer Main Extension: Mayor Bender reported that everything had been processed to close out, but the Town is still waiting on the Golden Leaf reimbursement of \$5800.
- 2.) Christmas Lights: Mayor Bender reported that the lights were hung on November 19, 2016 with the help Mr. Hawkins, Mr. Tew, Commissioner Duffy, and himself. There were a few glitches, but those have been remedied. The lights were dedicated at Christmas on Main Street on December 2, 2016 and the plaque is out for people to view.
- 3.) Fire Suppression System: Mayor Bender reported that there has been nothing further heard on this matter. We have a \$1900 annual expense and are asking Coastal Beverage to pay \$2100 annually to cover the costs.

DEPARTMENT REPORTS:

Police Department: Chief McCain reviewed his monthly report, see attached. He reported that his department will be adding two new reserve officers once their paperwork is in. Commissioner Oliver made a motion to allow Chief McCain to purchase three \$50 gift cards to give to the current reserve officers for Christmas. Commissioner Duffy seconded and all were in favor.

Public Works: Mr. Hawkins reported that everything went smoothly this past month. He has a list of things for the Board to look at when they are ready of items to address. He also mentioned that a place needs to be found to store the new Christmas Decorations. Mayor Bender recommended a tentative work session for the Board to go around town with Mr. Hawkins to

look at the items on his list needing to be addressed for Saturday January 21, 2017. Mayor Bender also noted that Mr. Tew had spent much of the last month working on property cleanup around Town working on the overhangs over the roads and right of ways.

Commissioner Duffy made a motion to reduce Mr. Hawkin's contract by \$350 per month to pay for an additional five hours per week at the current rate of \$13.00 per hour for Mr. Tew effective January 1, 2017. Commissioner Oliver seconded and all were in favor. Commissioner Lincoln made a motion to award Christmas bonuses to the employees as per the budget. Commissioner Duffy seconded and all were in favor.

Mayor Bender reported that Mr. Lewis with McDavid Associates had talked with him to discuss a Jones County water supply change. They are looking at options to try to work with the town/county on water operation and maintenance.

Beautification: Mayor Bender reported that the committee met five times with Mr. Lee Padrick from the Department of Commerce. See attached for the report that he prepared. To implement, Mayor Bender recommended first to plan some Town Clean-up Days and second to organize a type of nonprofit (501c3) entity. Commissioner Lincoln made a motion to adopt the plan as a blueprint/roadmap for the Town. Commissioner Duffy seconded and all were in favor. Commissioner Duffy suggested hanging American Flags on many of the poles on main street. He will look into how many brackets, poles, and flags are needed and bring up for discussion next month.

Attorney: Mr. Baxter had no report.

Finance: A property tax report was provided to the Board for both 2015 outstanding taxes due and what has been collected towards 2016 property taxes, see report attached. The Jones County Tax office asked the Town to grant a tax exemption to Ms. Mary H. Mack for half of the owed taxes for 2016. Commissioner Lincoln made a motion to grant the tax exemption and change the tax scroll. Commissioner Duffy seconded and all were in favor. Mayor Bender reported that the audit is wrapping up and we should have it at the next meeting.

Town Clerk: no report

NEW BUSINESS: No new business

CLOSED SESSION: None

Commissioner Duffy made a motion to adjourn the meeting, seconded by Commissioner Oliver and carried unanimously.

Respectfully Submitted,

Heidi McLaughlin, Town Clerk

Date Approved