Town of Pollocksville
Regular Meeting
October 13, 2026

Present: James V. Bender, Jr. – Mayor

Guest List: Attached

Ellis Banks – Commissioner
Vic Bryan – Commissioner
Nancy Barbee - Commissioner

Toni Floyd – Town Clerk
Maria Overman – Asst. Town Clerk

I. Call to Order/Pledge of Allegiance/Declaration of a Quorum

The Board of Commissioners for the Town of Pollocksville held its regular schedule meeting on Tuesday, October 13, 2026, at the Pollocksville Town Hall. The meeting was open to public attendance as well as participation via Zoom. Mayor Bender called the meeting to order and led the Pledge of Allegiance. With three Commissioners present, we had a quorum.

II. Introduction of New Business

None

III. Approval/Adoption of Final Agenda

Commissioner Banks made a motion to approve the final agenda with a second from Commissioner Bryan. All were in favor.

IV. Public Comment

Tamra Church, 219 Main Street, lives next door to The Filling Station. An old house was torn down, which previously had blocked her view and sound from the loading zone. The Zoning Administrator told her that The Filling Station did not have to erect a barrier for an accessory building. She stated that it has to conform due to it being a new structure. Mayor Bender stated that it is in the Zoning Administrator's duty to decide what is in compliance. She has spoken to an attorney, Lee Bettis.

Dwayne Guthrie, 208 Pollock Street, stopped by to volunteer his services to the Board. He is a licensed planner, and provided some ideas for the board to help the town. His handout is included in the minute book.

V. Approval of Minutes of September 8, 2026

Commissioner Barbee made a motion to approve the minutes as presented. Commissioner Banks seconded the motion and all were in favor.

VI. Presentations to the Board

A. None

VII. Action Items

A. None

VIII. Reports

A. Mayor's Report – Mayor Bender:
    1. OSBM Grant-Plan to buy a truck and a tractor to finish out the grant.

2. CRP Grant-Final invoice from DOT for the CRP Grant (sidewalks).
3. BRIC Grant: Houses have been raised along Main Street. The Simmons property is still under evaluation. There were some change orders submitted regarding the foundations of the lifted houses. We have received the DEQ matching grant contract for $120,000 funding.
4. Merger Regionalization Grant: There will be a meeting scheduled soon to confirm how the municipalities will work together.
5. CDBG-NR: Department of Commerce has to rule on whether our planned projects need environmental assessments, including the Billy Franks property.
6. Asset Inventory Assessment: Commissioners were presented with copies of the AIA Studies, including a study on rate increases and a capital improvement plan. The water system is in good shape, especially with the new water treatment plant. The rate study mostly matches the increases we have been implementing, with the exception of next year, which is higher. Even with all the work we have completed on the sewer system, we need to work on infiltration issues. Pump station #4 is going to need upgrades. McDavid Associates is working on a grant for that project. At November meeting, we will need to adopt a resolution to accept the AIA study results. Commissioner Bryan asked for the studies to be copied to a thumb drive.
7. Fire Department needs documentation about hydrant maintenance. Mr. Chadwick has been talking with the fire department.
8. Mayor Bender participated in Down East Resilience meeting in September, attended the NC Mayor's Association Meeting, met with the Jones County Leadership Group, and attended the dedication of the Trenton church.
9. PJ Conelly has left the Governor's office
10. Jones County Veteran's Office has requested participation in Operation Green Light.
11. NC Rural Center listening center meeting tomorrow in Maysville
12. Jones County Public Works groundbreaking for their new building.
13. November 3 is election day.

B. Department of Public Works – Todd Meadows and J.J. Chadwick:
   1. Water and Wastewater projects updates: Water Treatment Plant Grant reimbursed us for water purchased from Jones County. Phase 2 of the WWTP plant is underway, and several property owners have contacted us and the attorney and the property acquisition. The state has agreed to release the funds to purchase the property.
   2. Other: Have submitted Christmas lighting requests to Duke Energy.
   3. Fourth Street project documents have been signed
   4. Pump Station #2 should be advertised in about two weeks.

C. Town Clerk/Finance Office – Toni Floyd
   1. Check Register, BvA, Cash Report, for September were presented to the Board
   2. Budget Amendments for approval Commissioner Bryan made a motion to approve budget amendments 2-7. Commissioner Barbee seconded the motion and all were in favor.
   3. Other: Property Taxes: The legislature wants to limit the amount that can be levied, determined by evaluation and population.
   4. We have been removed from the Unit Assistance List.
   5. Halloween Policy: Commissioner Barbee made a motion to approve the Town's Halloween Policy with a second from Commissioner Banks. All were in favor.

D. Beautification/Economic Development

1. We delivered the check for the bypass property. The purchase goes to the Council of State now for approval. The remaining small parcel purchases will be completed thereafter.
2. Mayor Bender asked the Board to consider an occupancy tax for bed and breakfast properties in town

E. Planning and Zoning – Mayor Bender:
1. Update from Andy Thomas, Code Enforcement Officer: Updates were presented to the board. Discussed the truck parked on Second Street blocking access to a home. We will send a letter giving the owner 30 days to move the truck or it will be towed.
2. The Board will review the Nuisance Order at the November meeting.

F. Attorney-David Baxter
1. None

IX. Unfinished Business
A. None

X. New Business
A. None

XI. Public Comment
None

XII. Closed Session
None

XIII. Announcements
The next meeting will be at 7:00 on November 10, 2026.

XIV. Adjournment
A motion to adjourn was made by Commissioner Barbee with a second from Commissioner Banks. All were in favor.

Respectfully submitted,

Toni Floyd

Toni Floyd, Town Clerk

Approval Date 11/10/2026