

TOWN OF POLLOCKSVILLE
BOARD OF COMMISSIONERS

May 9, 2017
Regular Meeting

Present: James V. Bender, Jr., Mayor
Samuel F. Lincoln, Mayor Pro Tem
Michael Duffy, Commissioner
Sherry Henderson, Commissioner
Nancy Barbee, Commissioner
Ellis Banks, Jr. Commissioner

Guests: List Attached

Jimmie Hicks, Jr., Attorney
Heidi McLaughlin, Town Clerk
Staci Ventura, Finance Officer
Patrick McCain, Chief of Police
Tony Hawkins, Public Works Director

The Board of Commissioners for the Town of Pollocksville held its regular scheduled meeting on Tuesday, May 9, 2017 at 7:00PM in the Pollocksville Town Hall/Depot. Mayor Bender called the meeting to order, and led the Pledge of Allegiance. The agenda was adopted as amended with a motion made by Commissioner Lincoln and seconded by Commissioner Duffy. All were in favor. Commissioner Lincoln made a motion to approve the minutes of the April 11, 2017 Regular Meeting. Commissioner Barbee seconded; all were in favor.

PUBLIC COMMENT: None provided

CDBG Report: Mr. David Weir of McDavid Associates presented the Board with a resolution for change order number two, see attached. Commissioner Duffy made a motion to approve the resolution for the change order and Commissioner Henderson seconded. With a 4-1 vote, Commissioners Duffy, Henderson, Barbee, and Banks voted yes while Commissioner Lincoln voted NO. Mr. Weir stated that the project is 15% completed. Lines have been placed on York Avenue and Hagar Lane and they are currently working on Larry Avenue.

UNFINISHED BUSINESS:

- 1.) Fire Suppression System: Mayor Bender reported that the deed for the system had been taken care of at the Register of Deeds and the original will be mailed to the County.

- 2.) Water System Proposal: Mayor Bender reported that the Town met with the County on May 3, 2017. The conversation continues and they will be meeting with the attorney on Monday May 15, 2017.

DEPARTMENT REPORTS:

Police Department: Chief McCain provided the Board with his report, see attached. He reported that the tasers have been recertified, the operation pill drop had a small turnout and that all street lights in town were checked recently and are working. He also provided a list of properties that were in violation of Town Ordinance for tall grass or trash.

Public Works: Mr. Hawkins provided the Board with the tank report, see attached. He reported that the spray heads at the sewer plant need to be replaced by October. Commissioner Henderson asked Mr. Hawkins if it was possible to put a trap on commercial property pipes. He stated that baskets would be needed and would require staff to empty/clean them each day.

Mayor Bender reported that the end of Hudson Street had new gravel and barriers were put up. He also reported that the Town needed to join NC811 for locate requests. There will be a \$25 monthly minimum and is required by the State. Commissioner Duffy made a motion for the Town to join NC811 and Commissioner Banks seconded, all were in favor.

Mayor Bender reported that he is working with Rich Moore from McDavid Associates on the exposed pipeline and how to fix it. A copy of the Town's audit and budget have been sent to him in hopes of applying for grants through Golden Leaf and the Hazardous Mitigation Funds.

Commissioner Duffy reported that the new American Flags will be hung prior to Memorial Day on Main Street on poles with street lights. He also reported that some anonymous donors provided 8 additional flags to include the different branches of the armed services, fire and police and an additional American Flag. Commissioner Duffy made a motion to hang the additional flags given in memory of Doris Oliver and Nicky Miller. Commissioner Barbee seconded and all were in favor.

Beautification: Commissioner Barbee reported that the first Spring Cleanup for the Town was held on April 22nd. Wood was painted at the post office, the sidewalk pressure washed, a ramp was added at the post office, gravel was added to holes in the area, and weeds were taken out of the planters with mulch added. The nonprofit is looking to add members and the fee is \$25 per person and \$50 per business.

Mayor Bender reported that he was scheduled to meet with the Jones County Inspector's Office about unhealthy/unsafe properties in Town. There was discussion on hazmat and underground tanks and also a suggestion from the attorney to prioritize the worst properties and who the Town would want to target first.

Planning and Zoning: No referrals.

Attorney: Mr. Hicks reported on Mr. Baxter's absence. The Commissioners suggested getting gift cards for Mr. Baxter and his wife.

Finance: A property tax report was provided, see attached. Commissioner Duffy made a motion to authorize the finance officer to advertise the delinquent properties in the newspaper. Commissioner Henderson seconded and all were in favor.

The Finance Officer provided the Board with Budget Amendments five through twelve see attached. Commissioner Lincoln made a motion to approve the amendments, Commissioner Duffy seconded and all were in favor. A copy of the new audit contract was also provided. Commissioner Lincoln made a motion to approve the new contract with Barrow, Parris, & Davenport, P.A.. Commissioner Duffy seconded and all were in favor.

Commissioner Lincoln made a motion to call the budget public hearing for Tuesday May 23, 2017 at 7 PM. Commissioner Henderson seconded and all were in favor. All commissioners have a copy of the budget, see attached to review from the workshop.

Town Clerk: Ms. McLaughlin provided the Board with a proposal on a change to office hours, see attached.

NEW BUSINESS: None

CLOSED SESSION: None

Announcements: The Budget Public Hearing will be held on Tuesday May 23, 2017 at 7 PM.

Commissioner Lincoln made a motion to adjourn the meeting, seconded by Commissioner Banks and carried unanimously.

Respectfully Submitted,

Heidi McLaughlin, Town Clerk

Date Approved