

TOWN OF POLLOCKSVILLE
BOARD OF COMMISSIONERS

March 14, 2017
Regular Meeting

Present: James V. Bender, Jr., Mayor
Samuel F. Lincoln, Commissioner
Michael Duffy, Commissioner
Sherry Henderson, Commissioner
Nancy Barbee, Commissioner

Guests: List Attached

David Baxter, Attorney
Heidi McLaughlin, Town Clerk
Patrick McCain, Chief of Police
Tony Hawkins, Public Works Director

The Board of Commissioners for the Town of Pollocksville held its regular scheduled meeting on Tuesday, March 14, 2017 at 7:00PM in the Pollocksville Town Hall/Depot. Mayor Bender called the meeting to order, and led the Pledge of Allegiance. A moment of silence was held for the recent passing of Commissioner Oliver. The agenda was adopted with additions with a motion made by Commissioner Lincoln and seconded by Commissioner Henderson. All were in favor. Commissioner Henderson made a motion to approve the minutes of the February 14, 2017 Regular Meeting and the recessed meeting of February 28, 2017. Commissioner Barbee seconded; all were in favor.

PUBLIC COMMENT: None provided

Special Order – With the vacancy made due to the passing of Commissioner Doris W. Oliver, Commissioner Henderson made a motion to appoint Commissioner Lincoln, Mayor Pro Tempore. Commissioner Barbee seconded and all were in favor. Commissioner Henderson made a motion to add Commissioner Lincoln as a check signatory where needed. Commissioner Barbee seconded, all were in favor. After discussion on how to fill the vacant seat, Commissioner Lincoln made a motion to appoint Ellis Banks to fill Commissioner Oliver’s seat until the election in November. Commissioner Duffy seconded, all were in favor.

UNFINISHED BUSINESS:

- 1.) Fire Suppression System: Mayor Bender reported that Attorney Beth Faleris was working on paperwork. Jones County had indicated to Mayor Bender that if the Town initiates paperwork, they would take the system back.
- 2.) New Town Flags: Commissioner Duffy reported that all of the flags and brackets had arrived. He will work with Mr. Hawkins and Mr. Tew on when to put them up, prior to Memorial Day.

- 3.) CDBG: Mayor Bender reported that the pre-construction meeting took place on Wednesday February 22, 2017. Survey work will begin on March 15, 2017. The work will begin in the Garnett Heights area. A monthly progress meeting will take place the first Tuesday of every month at 10 AM at the Town Hall.
- 4.) Water System Proposal: Mayor Bender reported that Jones County had been contacted with Town's response to the proposal and no response had been received.

DEPARTMENT REPORTS:

Police Department: Chief McCain reported that Reserve Officer Morris completed her hours for radar certification. His department completed one checkpoint with the Sherriff's office and is planning one for this summer. He briefly reported on the motorcycle incident at Ms. Oliver's house.

Public Works: Mr. Hawkins reported that his department is getting ready for mowing season and all Town mowers are working. The Town's spare pumps are also getting fixed, along with the backhoe. Mr. Hawkins is working on getting quotes for the flow meter; our current one does not calibrate. It is required by the State and needs to be fixed. He plans to purchase it July 1, 2017 as part of the new budget. Mr. Hawkins also reported that the Town recently had a sewer inspection. A soil sample was taken, normally done in the Summer, and he is looking into the affluent flow meter. This was recently added to the rules, but is not listed on the Town's permit. Commissioner Henderson asked Mr. Hawkins for a list of things needing to be fixed so the Board can review during budget meetings.

Mayor Bender reported that the Board needed to decide what to do about mowing for this season. He had asked Todd's Mowing Company in February to do a mow as the grass was growing early. Commissioner Lincoln asked if Mr. Tew would be able to do the mowing for the Town. Mayor Bender will review Todd's contract and discuss with Mr. Tew and Commissioner Lincoln.

Zoning: Mayor Bender reported that the two alternates have been sworn in. Now, with Commissioner Banks being added, his seat on the Planning and Zoning Board is vacant and will need to be filled. The Planning and Zoning Board had recommended that Ms. Tamra Church, an alternate, be moved to a full spot if a vacancy did happen. Commissioner Henderson made a motion to add Ms. Church to the open seat on the Planning and Zoning Board. Commissioner Duffy seconded and all were in favor.

Mayor Bender reported that the Planning and Zoning Board met on Thursday February 23, 2017 to review a rezoning request for 135 Main Street. The Planning and Zoning Board recommended the property be rezoned from residential to commercial. Commissioner Duffy made a motion to call a public hearing for the rezoning of 135 Main Street. Commissioner Barbee seconded and all were in favor. The clerk will work with the zoning administrator to get the hearing advertised.

Beautification: Mayor Bender reported that the by-laws of the development authority had been created at the last Town Beautification meeting. The Town is a member of the organization and

no more than two board members can act as board of directors. Commissioner Duffy made a motion to appoint Commissioner Barbee to hold one slot. Commissioner Henderson seconded and all were in favor. Commissioner Duffy made a motion to appoint Commissioner Lincoln to the second slot. Commissioner Henderson seconded and all were in favor.

Commissioner Barbee, the Trent Bridge Downtown Development Corporation's president, reported that there is a nine member board made up of members from inside and out of the Town limits. Mr. Rich Daniels was elected vice president, Tamra Church the secretary, and Chris Henderson the treasurer. They are planning a Spring Cleanup day for April 22, 2017 and hope to do two cleanups per year. The development will meet the first Tuesday of every month at 6:30 PM. They are currently using the Town Hall and thanked the Town for the use for their first few meetings.

Commissioner Barbee thanked Mr. Jeff Mallard for his vision and starting of things along the right of way along Main Street. Commissioner Barbee made a motion to table his plan until the committee could work with him to create a plan under the heading of the development authority. Commissioner Duffy seconded and all were in favor.

Mayor Bender reported that Mr. Clifton Mills with DOT planned to sweep the streets prior to the Spring Cleanup. He also reported that he spoke with the County inspections office about the buildings in town that could be detrimental to safety due to their deteriorating condition. The County does not have authority to condemn buildings, but can come look at them and encourage owners to make changes to make things safer if there are health/safety issues. Mayor Bender sent a letter requesting help.

Attorney: Mr. Baxter had no report.

Finance: Mayor Bender provided congratulations to Ms. Ventura on the birth of her son yesterday. He reported that the County Tax office would not begin any foreclosure proceedings until after April 15. A copy of the Town taxes still outstanding is attached.

Mayor Bender reported that Ms. Ventura is working on the 2017-2018 budget and current year numbers will go through March 31. A proposed budget workshop will be scheduled for Tuesday April 25, 2017.

Mayor Bender reported that the Town had a CD come due at Select Bank for the General Fund of \$50,000. Rates were checked at PNC, Select, Sound, and the Little Bank. Little Bank had the best rate of 1.25% for 36 months. Commissioner Lincoln made a motion to place the CD at the Little Bank. Commissioner Duffy seconded and all were in favor.

Town Clerk: Ms. McLaughlin reported that she will be periodically closing the Town Office while cleaning and organizing in the attic and back room.

NEW BUSINESS: None

CLOSED SESSION: None

Announcements: The Committee of 100 will be meeting on March 30, 2017. The first Town Spring Cleanup will be April 22.

Commissioner Lincoln made a motion to adjourn the meeting, seconded by Commissioner Barbee and carried unanimously.

Respectfully Submitted,

Heidi McLaughlin, Town Clerk

Date Approved