

TOWN OF POLLOCKSVILLE
BOARD OF COMMISSIONERS

July 12, 2016
Regular Meeting

Present: James V. Bender, Jr., Mayor
Doris W. Oliver, Mayor Pro tem
Samuel F. Lincoln, Commissioner
Michael Duffy, Commissioner
Nancy Barbee, Commissioner

Guests: List Attached

David Baxter, Attorney
Heidi McLaughlin, Town Clerk
Patrick McCain, Chief of Police

The Board of Commissioners for the Town of Pollocksville held its regular scheduled meeting Tuesday, July 12, 2016 at 7:00PM in the Pollocksville Town Hall/Depot. Mayor Bender called the meeting to order, and led the Pledge of Allegiance. The agenda was adopted as amended with a motion made by Commissioner Lincoln and seconded by Commissioner Oliver. All were in favor. Commissioner Duffy made a motion to approve the minutes of the June 14, 2016 Regular Meeting and the Recessed Meeting of June 28, 2016. Commissioner Lincoln seconded; all were in favor.

PUBLIC COMMENT: None provided

Pollocksville EMS – Milton Gardner and Cindy Tomas spoke on behalf of Pollocksville EMS. The last meeting they attended, they had asked the Board for a \$200 per month donation to the EMS. Since that time, they had only been receiving \$100 per month. They are the secondary squad for Jones County and asked the Board to reevaluate their funding. Mayor Bender reported that January of 2015 was the last time the Pollocksville EMS had attended a Board Meeting and had asked for \$200 for that current budget year. A new request was made on behalf of Pollocksville EMS for the 2015-2016 budget year and the request was for only \$100 per year. Nothing had been received for the 2016-2017 budget year that was just approved last month and the Board kept the previous year amount. Commissioner Lincoln made a motion to amend the 2016-2017 budget to increase the EMS donation to \$200 per month pending receipt of a new budget request from the Rescue Squad. Commissioner Oliver seconded and all were in favor.

UNFINISHED BUSINESS:

- 1.) Sewer Main Extension: Mayor Bender reported that the work was completed and inspected. All paperwork was being wrapped up and the final bill of approximately

\$5000 would be sent soon. The Town will request the Golden Leaf Foundation for reimbursement of the Town portion.

- 2.) RFP for Water/Sewer Maintenance and Operation: Mayor Bender reported that there is nothing further from the County at this time. They have their pending grant for new plant and need to check the backwash from Pollocksville to see if it would create any problems.
- 3.) CDBG Grant Update: Mayor Bender reported that there have been no new updates.
- 4.) Christmas Lights: Mayor Bender reported that the invoice had been paid. Letters were sent to those that committed for donations. As of today, \$2000 had been received.
- 5.) Wildlife Boat Ramp Expiring Contract: Mayor Bender reported the attorney gave the ok on the new MOA that was received and it was executed. See attached.
- 6.) Fire Suppression System: Mayor Bender reported that no further contact had been made about the fire suppression system at Coastal Beverage since the last meeting.

DEPARTMENT REPORTS:

Police Department: Chief McCain reviewed his monthly report, see attached. Mayor Bender asked the status of the reserve officers and Chief McCain reported that two officers would be resigning soon due to commitments at other jobs. He did say he would be able to get two replacements.

Public Works: Mr. Hawkins met with Coastal Beverage regarding the fire suppression system and thought it was getting fixed, but had not heard anything. He also reported that the area of 310 Hudson Street had complaints of a sewage smell. He walked the property and could not find or smell anything. Mayor Bender asked about the grass at the spray field and other areas around the lift and pump stations.

Property Cleanup – Mayor Bender reported that 231 Beaufort Road was cleaned up. Commissioner Duffy made a motion for the board to waive the penalty for 231 Beaufort Road. Commissioner Lincoln seconded and all were in favor.

The property located at 504 Main Street had not been cleaned up. Commissioner Lincoln made a motion to enter into abatement on the property located at 504 Main Street. Commissioner Duffy seconded and all were in favor. A letter drafted by the attorney will be sent to 504 Main and 308 Pine Valley Drive.

Drainage – Mayor Bender reported that the drainage at the school had been completed. There had been a big rain since then. The ditches were full, but no overflow onto the streets.

Pressure Washing –Commissioner Lincoln made a motion to authorize a group of volunteers to pressure wash the Town Hall Building pending receipt of a signed liability waiver. Commissioner Barbee seconded and all were in favor.

Planning, Community Development, and Beautification of the Town: Mayor Bender reported that the Town could apply for a Bate Foundation grant in the October 1 cycle for a 50/50 match. He also reported that Jones-Onslow was going to send a check of \$1000 to the Town for beautification.

Mayor Bender reported that Eastern Carolina Council suggested he look into the NC Rural Development Planning Office. See attached for a plan for Fountains, NC regarding planning and development. He will ask them to come to present options to the Board at the August meeting.

Zoning Report: Mayor Bender reported that last month the Board discussed a fee schedule and had a hand out of ten towns in the area to review. Below is what was proposed:

Residential Zoning Permit:	\$50.00
Commercial Zoning Permit:	\$100.00
Zoning Verification Letter:	\$10.00
Rezoning/Conditional Use And Variance Applications:	\$200.00 plus advertising costs
Sign Permit:	\$30.00
Copies of Zoning Ordinance:	\$25.00
Copies of Zoning Map:	\$25.00
Voluntary Annexation:	\$200.00 plus advertising costs
Failure to obtain required permits:	DOUBLE NORMAL FEE

Commissioner Lincoln made a motion to amend the Town's fee schedule based on the above proposed amounts. Commissioner Barbee seconded and all were in favor.

Attorney: Mr. Baxter had no report.

Finance: Mayor Bender provided a property tax update, see attached. He also reported that he is waiting on a phone call regarding the refinancing.

Mayor Bender reported that the State was currently not granting the dual appointment of Staci Ventura as Finance Officer and Tax Collector. He was working with the State Treasurer and the Town's auditors and a site visit. Mayor Bender proposed Staci remains as finance officer. Commissioner Duffy made a motion to appoint Mayor Pro Tempore Doris Oliver as interim tax collector until a decision was made by the State. Commissioner Barbee seconded and all were in favor.

Town Clerk: No Report

NEW BUSINESS:

No new business was brought to the Board.

ANNOUNCEMENTS:

None

CLOSED SESSION:

Commissioner Lincoln made a motion to go into Closed Session, seconded by Commissioner Barbee and carried unanimously. The purpose of the Closed Session was Personnel NCGS 143-318.11(a)(6).

Commissioner Lincoln made a motion to return to open session, seconded by Commissioner Barbee, and carried unanimously. No action was taken as a result of the Closed Session.

Commissioner Lincoln made a motion to adjourn the meeting at 8:30 PM, seconded by Commissioner Oliver and carried unanimously.

Respectfully Submitted,

Heidi McLaughlin, Town Clerk

Date Approved