

TOWN OF POLLOCKSVILLE
BOARD OF COMMISSIONERS

August 9, 2016
Regular Meeting

Present: James V. Bender, Jr., Mayor
Samuel F. Lincoln, Commissioner
Michael Duffy, Commissioner
Nancy Barbee, Commissioner
Sherry Henderson, Commissioner (appointed at this meeting)

Guests: List Attached

David Baxter, Attorney
Heidi McLaughlin, Town Clerk
Patrick McCain, Chief of Police

The Board of Commissioners for the Town of Pollocksville held its regular scheduled meeting Tuesday, August 9, 2016 at 7:00PM in the Pollocksville Town Hall/Depot. Mayor Bender called the meeting to order, and led the Pledge of Allegiance. A moment of silence was observed in honor of Mr. B. E. Miller, Commissioner, who passed away the week prior. The agenda was adopted as amended with a motion made by Commissioner Lincoln and seconded by Commissioner Duffy. All were in favor. Commissioner Lincoln made a motion to approve the minutes of the July 12, 2016 Regular Meeting. Commissioner Barbee seconded; all were in favor.

SPECIAL ORDER: Mayor Bender reported that there was a vacancy on the Board due to the recent death of Commissioner Miller. He had been a commissioner since June 2016. His replacement would serve until the election in 2017 and would run to fill out the last two years of his term. Commissioner Lincoln made a motion to appoint Sherry Henderson to fill the vacancy. Commissioner Barbee seconded and all were in favor. Mayor Bender gave the Oath of Office to Ms. Henderson.

PUBLIC COMMENT: None provided

PROPOSED ECONOMIC DEVELOPMENT PLAN: Mr. Lee Padrick with the NC Department of Commerce spoke to the Commissioners on what his department could provide for the Town in regards to an economic development plan. He has worked with small towns and rural counties. He proposed having two to three meetings of one and a half hours each to create lists of assets, strengths, and weaknesses of the Town and then would create two to three items for the Town to work on in a five year plan. Mr. Padrick provided an example of an implementation plan, see attached. He explained that the process would include public input and a survey of ten questions or less. Commissioner Barbee made a motion to execute the memorandum of understanding with the Rural Planning Center and authorize Mayor Bender to

sign on behalf of the Town. Commissioner Lincoln seconded and all were in favor. See attached.

UNFINISHED BUSINESS:

- 1.) Sewer Main Extension: Mayor Bender reported that the Town filed for an extension from the Golden Leaf Foundation for the grant. The project was finished and came in under budget at \$44,151.00. He would need to submit an updated budget to Golden Leaf to get the remaining grant money.
- 2.) CDBG Grant Update: Mayor Bender reported that paperwork still is coming into the office to sign for the project. It is set to begin April 17, 2017.
- 3.) Christmas Lights: Mayor Bender reported that nine of eleven pledges had been received totaling \$4500.
- 4.) Wildlife Boat Ramp Expiring Contract: Mayor Bender reported the MOA was signed and completed. Construction is scheduled during the Fall of 2017, and the WRC will be in contact with the Town regarding design plans
- 5.) Rescue Squad: Mayor Bender reported that a budget had not been received per the request of the Board at the last meeting regarding increasing the Rescue Squad contribution.

DEPARTMENT REPORTS:

Police Department: Chief McCain reviewed his monthly report, see attached. He also provided a report of properties that need nuisance violation letters sent out for tall grass.

Public Works: Mr. Hawkins reported that the sewer inspection was completed. It is the sampling time of year for water, so he has been working on that. He reported that last quarter the monitoring well by the lagoon had a hit on it and the same for this quarter. He is getting with the State to see how to address it. Mayor Bender thanked Mr. Hawkins for spraying and pressure washing the decking at the Town Hall.

RFP for water/sewer maintenance/operation – Mayor Bender stated there was nothing to report.

Drainage Issues – Mayor Bender reported that the area by the school was completed and the Town paid DOT. A bill has been sent to Jones County Schools to pay for half of the work done.

Zoning Report: Mayor Bender reported that there is now a vacancy on the board as their chair was Sherry Henderson, who is now Commissioner. He will have the zoning administrator contact the secretary to elect a chair or move up the vice chair.

Attorney: Mr. Baxter had no report.

Finance: Mayor Bender reported that the State approved the dual appointment of Staci Ventura as Finance Officer and Tax Collector for the Town. Mayor Bender reported that for 2015 Property Taxes, a very little amount of the remaining amount due has come in. There are still three large outstanding amounts. He mentioned that the County's policy is to not foreclose until two years delinquent. The Board agreed to follow the county's policy. Mayor Bender also reported that the 2016 bills have been mailed and payments are coming in.

Town Clerk: No Report

NEW BUSINESS:

Mayor Bender reported that the Board needed to adopt the Jones County Emergency Management Mutual Aid Agreement and Floodplain Management Agreement. Commissioner Lincoln made a motion to approve the agreement and authorize Mayor Bender to execute. Commissioner Duffy seconded and all were in favor.

ANNOUNCEMENTS:

None

CLOSED SESSION:

Commissioner Lincoln made a motion to go into Closed Session, seconded by Commissioner Duffy and carried unanimously. The purpose of the Closed Session was Personnel NCGS 143-318.11(a)(6).

Commissioner Lincoln made a motion to return to open session at 8:40 PM, seconded by Commissioner Henderson, and carried unanimously. Commissioner Duffy made a motion to eliminate the current maintenance worker position, effective August 15, 2016, with severance to be paid to the current employee through August 31, 2016. Commissioner Lincoln seconded and was carried unanimously.

Commissioner Duffy made a motion to adjourn the meeting at 8:45 PM, seconded by Commissioner Henderson and carried unanimously.

Respectfully Submitted,

Heidi McLaughlin, Town Clerk

Date Approved